

Govan Brown is an established leader in the construction management industry and has approximately 185 field and office staff and completes about \$320 million a year in corporate office projects. With our headquarters in Toronto, we also have offices in Vancouver, Calgary, Edmonton, Winnipeg and Ottawa.

Our company is growing by leaps and bounds and needs talented and energetic people to grow with us. The work environment is reflective of the fast paced and exciting downtown cities in which we do business.

Govan Brown is proudly recognized as one of Canada's Best Managed Companies.

Visit us at www.govanbrown.com



In a snapshot

Govan Brown has an exciting opportunity for a talented Safety Coordinator to oversee and administer Govan Brown best practices and monitor safety compliance on the assigned project(s).

The Opportunity

- Oversee the Health & Safety on assigned project construction sites
- Coordinate and conduct site safety orientations for all subcontractors, weekly toolbox meetings, site safety inspections.
- Monitor the performance of all site trades and ensure they are working in a safe manner, utilizing the proper protective equipment and practices
- Conduct regular site safety inspections and create related reports
- Investigate all injuries, accidents and near misses and identify the causes and recommend required improvements in safety standards
- Complete all accident/incident reports in a timely manner - including WSIB and OH&S forms etc. and ensure accidents are properly reported to all appropriate parties
- Assist subcontractors with site-specific Methods of Procedure (MOP)
- Actively participate as a member of Joint health and safety committees and/or worker trade committees.
- Maintain up-to-date knowledge of and enforce Occupational Health & Safety regulations and practices
- Act as a liaison with all stakeholders, including the government, WCB, management, subcontractors, clients and workers regarding aspects of health and safety

Talents and experience

- 3-5 years of experience in construction health & safety
- Diploma in Occupational Health & Safety
- NCSO certification or working towards is an asset
- WSIB certified committee member
- Standard First Aid with CPR A + AED
- Valid driver's license
- Up to date on Occupational Health & Safety legislation and regulations
- Strong leadership skills to effectively hold others accountable for working in a safe manner
- Relationship savvy and interpersonal skills to demand the respect of all stakeholders
- Commitment to recognizing and mitigating risks
- Strong negotiation and dispute resolution skills
- Highly organized and able to effectively manage multiple tasks
- Computer proficiency in MS Office and Outlook



Interested or know someone?

Please send your resume and cover letter to:

Sarah Paul
Director of Human Resources
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